

Agenda Item Form

Agenda Date: August 17

Districts Affected: All

Dept. Head/Contact Information: Byron Johnson, 541-4308

Type of Agenda Item:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Fleet Service Internal Service Fund

Legal:

- ☒ Legal Review Required Attorney Assigned (please scroll down): Ruth Reyes ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

Emergency Lights and Warning Systems need for Police ,Fire amd Ems vehicles.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Ongoing yearly purchases

Statutory or Citizen Concerns:

N/A

Departmental Concerns:

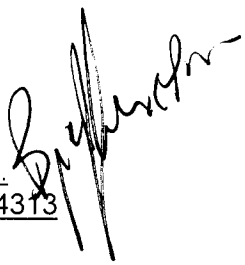
For publics safety,proper working lights and warning signals needed on all emergency vehicles.

DATE: August 2, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Interim Bid Clerk ext. 4038



Please place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 17, 2004.**

Item should read as follows:

Request that the Director of Purchasing be authorized to exercise the City's option to extend the term of the agreement for two additional years, from September 21, 2005 to September 21, 2007 pursuant to the provisions of Contract 2002-195 with Alamo Auto Supply, El Paso, Texas for Emergency Lighting, Warning & Communication Equipment & Installation.

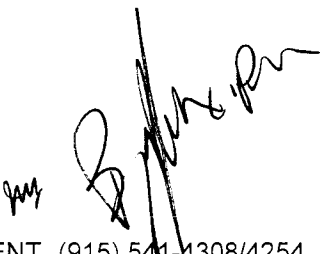
<u>Department:</u>	<u>Fleet Service</u>
<u>Funds available:</u>	<u>37370510-503121-45202</u>
<u>Funding source:</u>	<u>Fleet Service Internal Service Fund</u>
<u>Total award:</u>	<u>\$60,000.00 (total two year extension)</u>

Contact person: Jesus M. Juarez, Procurement Analyst at 541-4317.

AGENDA FOR: **AUGUST 17, 2004.**

DATE: August 2, 2004

TO: City Clerk

FROM: Byron E. Johnson/Jesus M. Juarez 

PURCHASING DEPARTMENT (915) 541-4308/4254

Please place the following item on the next CONSENT City Council Agenda.

Item should read as follows:

Request that the Director of Purchasing be authorized to exercise the City's option to extend the term of the agreement for two additional years, from September 21, 2005 to September 21, 2007 pursuant to the provisions of Contract 2002-195 with Alamo Auto Supply, El Paso, Texas for Emergency Lighting, Warning & Communication Equipment & Installation.

OPTION NO.: ONE [OF ONE]

AMOUNT OF AWARD: \$60,000.00.(total two year extension)

ACCOUNT NOS: 37370510-503121-45202

FUNDING SOURCE: Fleet Service Internal Service Fund

DEPARTMENT: Fleet Service

----- City Clerk's Use -----

ITEM NO. _____

**City of El Paso
Purchasing
Department**

Mr. Robert Krasne, CEO
Alamo Auto Supply
5923 Gateway West
El Paso, TX 79925

July 28, 2004

Ref.: Emergency Lighting, Warning & Communication Equipment & Installation , Contract #2002-195

Mr. Krasne:

The City of El Paso wishes to accept your offer to extend the period of Contract # 2002-195 for a period of two (2) years as per your offer on the referenced requirement.

It is important that we receive your faxed response no later than today Friday, August 6, 2004.

If agreeable to you, please sign below and fax it to us at (915) 541-4347.

We would also appreciate your returning an original signed copy of this letter to us at Two Civic Center Plaza, El Paso, Texas 79901-1196

Thank you for your understanding and cooperation.

Sincerely,
THE CITY OF EL PASO

Jesus M. Juarez
Jesus M. Juarez
Procurement Analyst

We hereby extend the validity of our offer in response to Solicitation 2002-195 to September 21, 2007, for acceptance purposes.

Acknowledge:

Alamo Auto Supply
Company Name

7/28/2004
Date

By:

Robert Krasne
Print Name of Authorized Person

CEO
Title

ROBERT KRASNE
Signature

**MOTION
SEPTEMBER 17, 2002**

Motion made, seconded and unanimously carried to award Bid No.: 2002-195
Emergency Lighting, Warning & Communication Equipment and Installation

Award to: Alamo Auto Supply
El Paso, Texas

Item (s): All

Amount: \$20,000.00 (estimated annually)

Department: Fleet Services

Funds available: 37370510-503121

Funding source: Fleet Services Internal Service Fund

Total award: \$20,000.00

District (s): All

The Fleet Services Department and Purchasing Department recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

Only One Bidder submitted a Bid.

Vendor offers the city the option to extend the term of the contract at the same unit prices for One (1) or Two (2) additional years if the option is exercised within One (1) or Two (2) years from the date of the award

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

Richarda Duffy Momsen, City Clerk

12B

DELIVERY RECEIPT AND RETURNS:

1. Receipt & Documentation:

The Contractor agrees that no deliveries will be made unless they are in receipt of a properly executed Purchase Order, issued by the City of El Paso, Purchasing Department, covering the items to be delivered.

2. Returned Items:

- a. Defective parts shall be picked up as soon as possible and replaced , or returned for full credit, if correct replacement is not available.
- b. Incorrect parts (improperly labeled, or not the number ordered) , **if Contractor error**, shall be picked up as soon as possible and replaced, or returned for full credit, if correct replacement is not available.
- c. Incorrect parts (wrong part number ordered) shall be picked up, in accordance with Contractor's established procedure, and replaced or returned for full credit, if correct replacement is not available.

NOTE: The City will only accept responsibility for re-stocking fees that are the result of an ordering error made by the City.

OPTION TO EXTEND THE TERM OF THE AGREEMENT - PLEASE CHECK APPROPRIATE BOX

NOTE: *NOT AN AWARD FACTOR

The City at its sole discretion, may exercise any option to extend the term of the agreement, by giving the Contractor written notice within the time period noted on the selected options.

Bidder offers the City the option of extending the term of the contract for:

- ☒ **One** additional year at the same unit prices, if the option is exercised within:.
- ☒ **Two** additional years at the same unit prices, if the option is exercised within:

- A. One year from date of award of the contract. YES ☒ NO ☐
- B. Two years from date of award of the contract. YES ☒ NO ☐
- C. **NO OPTION OFFERED** ☐

BIDDER'S (COMPANY) NAME

Plasma Auto Supply

37-2002-195-EMERGENCY LIGHTING, WARNING & COMMUNICATION EQUIPEMNT [6/5/2002 8:27 AM]

SECTION A